

Ohio Department of
Administrative Services

John R. Kasich, *Governor*

Robert Blair, *Director*

Melinda Carter, *Deputy Director*

Equal Opportunity Division

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www.das.ohio.gov/eod



MBE Certification # - MBE-15428

Expires - 04/18/2013

Three Leaf Productions, Inc

940 Science Blvd, Suite C

Gahanna, OH 43230

Re: MBE Letter of Certification

Dear Ron Stokes:

We are pleased to advise you that after careful review of your application and supporting documentation the State of Ohio Department of Administrative Services, Equal Opportunity Division has determined that **Three Leaf Productions, Inc** meets the eligibility requirements for the Minority Business Enterprise (MBE) certification pursuant to Ohio Administrative Code (OAC) 123:2-15-01 et seq.

Three Leaf Productions, Inc has been granted status as a Minority Business Enterprise participant with the State of Ohio. This letter acknowledges that **Three Leaf Productions, Inc** for the purposes of participating in Ohio's MBE Set-Aside Program is **approved** under the following procurement category(ies) **Goods and Services** and has demonstrated capability and/or experience for a period of one year in the following UNSPSC code(s) and/or CSI Codes:

UNSPSC Codes: 55100000 Printed media

CSI Codes: N/A

This letter of approval is in effect from **04/18/2011** to **04/18/2013**. One month prior to the expiration date of this letter of certification, your company is required to submit a Recertification Affidavit of Continued Eligibility form for review as to your status to remain in the MBE program.

However, you must notify this division immediately if any changes occur within your company that effect ownership, managerial and/or operational control within (30) days

of such changes. In addition, notification should be provided for changes to the company's name, business address, telephone number(s), principal products/service, etc. Failure to notify this office of changes or to provide the Recertification Affidavit of Continued Eligibility form in a timely manner can result in revocation of your certification status.

In order to take full advantage of opportunities with the State of Ohio, we strongly suggest that you contact the following agencies:

General Services Division Office of State Purchasing provides free registration at <http://www.das.ohio.gov/gsd> or by contacting (614) 466-4635. Department of Administrative Services will provide electronic notice of purchasing opportunities (bid notices) to any vendor who has registered with DAS for the respective supplies or services. This registration does not include opportunities for the architectural, engineering and construction industry. Opportunities for the architectural, engineering and construction can be accessed at <http://das.ohio.gov/gsd/SAO/bidopps.htm> and <http://das.ohio.gov/gsd/SAO/orb.html>.

Ohio Department of Development offers business development assistance in the areas of management, technical, financial, contract procurement assistance, loan, and bond packaging services. The office can be contacted at (614) 466-5700 or (800) 848-1300 ext. 65700.

The State of Ohio appreciates its business partners and is pleased to be able to assist your company with this certification. If you need any assistance or should you have questions, please contact the Equal opportunity Division at 614.466.8380.

Sincerely,



Melinda Carter
Deputy Director
State EEO Coordinator

Service, Support, Solutions for Ohio Government